

# INVITATION FOR SEALED BID

## Horseshoe Bend Special Road District

Attn: Sarah Amsinger, Office Manager  
134 Verbena Road  
Lake Ozark, MO 65049  
Phone: 573-365-2832  
Fax: 573-365-7081

### NOTICE TO BIDDERS:

Bidders are invited to submit sealed bids to the above-written party for the purchase of personal property. Bids shall be filled out legibly with all erasures, strikeovers, and corrections initialed by the person signing the bid and all bids must be manually signed. Only one bid per sealed envelope and only one bid per item. Negligence on the part of the bidder in preparing the bid confers no right for withdrawal or modification of the bid after it has been opened. A bid executed by an attorney or agent on behalf of the bidder shall be accompanied by an authenticated copy of his or her Power of Attorney or other evidence of his or her authority to act on behalf of the bidder.

If not attached hereto, sealed bid forms may be obtained at the address listed above or by emailing the Road District office at [info@hbsrd.org](mailto:info@hbsrd.org). **Bids shall be sealed and delivered to the address above no later than 8:30 a.m. on Tuesday, October 2, 2018, (hereinafter, "end of bidding"). Bids will be opened at 9:00 a.m. on the same day. Bids will be awarded at the regular monthly meeting on Thursday, October 4, 2018 at 9:00 a.m.** Bids may be sent in by mail or turned in personally; however, if sent by mail, the responsibility of their delivery on time to the seller is wholly upon the bidder. Bids will not be considered if received after the end of bidding and bids so received shall be destroyed.

There **is no** minimum bid; however, taxes may be charged if required by law. Notice to the winning bidder by seller shall serve as notice of acceptance of its bid offer.

All bid items shall be removed from seller's property at the time of payment unless seller and winner agree otherwise. Payment in full by cash or certified funds must be received by seller within seven (7) business days from the notice of acceptance of highest bid. Notice may occur in the form of written, oral or electronic communication. Any notified winning bidder failing to pay for an item within the timeline provided shall forfeit its claim to the item and may be deemed ineligible by seller to bid on future items and full or partial payment for item may be retained, in whole or in part, by the seller as liquidated damages, it being understood and agreed upon by the parties hereto that actual damages may be difficult or impossible to ascertain. If bidder forfeits claim to any item bid, the seller may, at its sole discretion, offer the item to the next highest bidder.

All items advertised by seller are to be sold **as-is, where is**. Seller may assist interested parties in obtaining information about each item for sale; however, seller makes no guarantees or warranty of the condition of the item nor the accuracy of the item's description. Each bidder shall be responsible for inspections and verifying condition and accuracy of any item description prior to submitting a bid.

**Seller reserves the right to reject any or all bids or any portion of a bid and to reject a bid which is in any way incomplete, irregular, or incompatible with any applicable law, the notice above, or the bid instructions.**

# SEALED BID FORM AND SIGNATURE SHEET

Item: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Bids received until 8:30 a.m. on Tuesday, October 2, 2018 (end of bidding). Bids will be opened at 9:00 a.m. on the same day. Bids will be awarded at the regular monthly meeting on Thursday, October 4, 2018 at 9:00 a.m.**

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**\*\*\*ITEM CONDITION – “AS IS WHERE IS”\*\*\***

**BID PRICE:** \_\_\_\_\_

**BIDDER'S NAME:** \_\_\_\_\_

**BIDDER'S PHONE #:** \_\_\_\_\_

**BIDDER'S MAILING ADDRESS:** \_\_\_\_\_

**BIDDER'S EMAIL ADDRESS:** \_\_\_\_\_

By signing below, I am indicating that I have read, understand and will comply with the terms and intentions of the conditions of this bid, and will provide payment in full in cash or certified funds for said item listed above, should I be awarded the bid.

**BIDDER'S SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_